

**Awards Committee
Committee Charter**



Purpose	The Awards Committee oversees the Society’s awards and recognitions to ensure they meet the needs and goals of AUGS. The Committee ensures that AUGS consistently maintains a robust, fair process for the annual nomination, review, and selection of high-quality candidates for awards and recognition.
Ongoing Committee Activities / Committee Charges & Strategies	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Evaluates the overall awards program to ensure that a transparent process is in place that utilizes and prioritizes diversity, equity, and inclusion. • Ensures a pool of qualified candidates exists for each award category. • Finalizes the nominations for each award and presents the top candidate recommendations to the AUGS Board of Directors. • After the nominations are closed, the Committee meets to assess the nominees, including a ranking process used by the Committee to make its final selection of recipients, which is then presented to the AUGS Board. • Maintain a list of potential nominees for the various awards. • Oversight of the following AUGS Awards: <ul style="list-style-type: none"> • Raymond E. Lee Lecture (recommend to Board) • Jack Robertson Lifetime Achievement Award (recommend to Board) • Robin Haff Research Nurse Award (recommend to Board) • ABLE Lecturer (recommend to Board) • Resident Scholars Award (selection) • Excellence in FPMRS Residents Award (oversight only)
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges. • Deliver the Committee’s recommendations to the Board. • Assist with structure and selection of committee members. <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Help to encourage award nominations from AUGS members.
Workgroups and Other Committee Relationships	The Awards Committee also engages, as needed, with other AUGS Committees to assist with the implementation of these charges. These committees may include PFD Week Planning Committee, DEI Committee and Membership Committee.
Expected Commitment	<p>The committee meets up to eight times per year via conference call. Committee members are expected to review all agenda/materials prior to each meeting and attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is one hour.</p>

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Committee Composition	The AUGS Awards Committee is comprised of the Immediate Past President (Chair), Vice President, Foundation Vice Chair, Program Committee Vice Chair, and a representative from the DEI and Membership Committees.
Committee Terms	<p>Committee member term limits are as follows:</p> <ul style="list-style-type: none"> • Immediate past president, vice president and PFD Week Planning Vice Chair serve a one (1) year term. • Foundation Vice Chair serves a two-year term. • DEI and Membership Committee representatives serve a one-year term renewable for up to three consecutive terms. <p>Terms run January 1 – December 31.</p>
Selection/ Appointment	Members are appointed based on the role they currently serve with AUGS. The DEI and Membership Committee representatives are appointed by the committee chair.
Committee Requirements	<ul style="list-style-type: none"> • Not applicable
Committee Members	<ul style="list-style-type: none"> • <i>Chair:</i> Beth Mueller • Tanaz Ferzandi • Heidi Brown • Danielle Antosh • Cary Fishburne • Karolynn Echols
Staff Liaison(s)	<p>Stacey Barnes stacey@aug.s.org 301-273-0570, ext. 116</p>