

**Coding and Reimbursement Committee
Committee Charter**



Purpose	The Coding and Reimbursement Committee serves the Society through educating AUGS members on current coding procedures.
Ongoing Committee Activities / Committee Charges & Strategies	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Creating factsheets on coding • Educating members on coding <ul style="list-style-type: none"> ○ Includes participation as speakers for annual Practice Management Course (virtual), annual Coding Workshop at PFD Week (in person), and annual Coding Webinars (virtual) ○ Writing articles/tips and tricks for Coding Alerts and monthly newsletter • Participating in the online coding community and responding to member coding questions <ul style="list-style-type: none"> ○ Members are assigned a month in which they take the lead in responding to member coding questions • Communicating and interpreting the 2021 Proposed Rule • Communicating the E/M Coding and proposed changes for 2020/2021 • Responding to Commercial Carriers and regional MACs when nationally accepted policy is being ignored
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges. • Communication with the Board liaison before and after each Board meeting to share updates from the Committee and to hear about new Board initiatives. Report back to the full committee on each discussion with the Board liaison. • Identify, mentor, and groom the next Chair of the Committee. • Assist with structure and selection of committee members. • Review committee member response to coding questions within a timely manner (2-3 business days) <p>Vice Chair</p> <ul style="list-style-type: none"> • Support the Committee Chair to ensure responsibilities are met in a timely manner. • Serve as interim Committee Chair in the absence of the Chair. • Recommend to the Governance Committee individuals to serve as the next Vice Chair. • Review committee member response to coding questions within a timely manner (2-3 business days) • Ascend to the position of Chair. <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Maintain confidentiality and avoid sharing AUGS information, processes, and work product outside of AUGS • Work on projects as delegated by the Chair. • Write an article for the AUGS FPMRS Friday newsletter regarding coding.

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	<ul style="list-style-type: none"> • Answer questions in the online coding community for the duration of one month.
<p>Workgroups and Other Committee Relationships</p>	<p>The Coding and Reimbursement Committee does not oversee any other subcommittee of working group.</p> <p>The Coding and Reimbursement Committee also engages, as needed, with other AUGS Committees to assist with the implementation of the Strategic Plan. These committees may include: Payment Reform Committee through providing coding support for the alternate payment model.</p>
<p>Expected Commitment</p>	<p>The committee meets monthly via conference call and in-person during the Annual Scientific Meeting. Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as schedule, and attend the in-person meeting held during the Annual Scientific Meeting. The in-person meeting will involve a course in coding in which there will be speakers and presentations given on coding practices.</p> <p>The estimated monthly time commitment is 7 hours.</p>
<p>Committee Composition</p>	<p>The AUGS Coding and Reimbursement Committee is comprised of a Chair, Vice Chair, and 6-8 additional members. One position on the Committee should be filled by a junior member who is less than five years post training, as well as a fellow representative. An AUGS Board member will serve as a liaison to this Committee.</p>
<p>Committee Terms</p>	<p>All committee members serve a one (1) year term and are eligible for reappointment. Terms run January 1 – December 31. The Committee Chair and Vice Chair will each serve a two-year term. The Vice Chair should ascend to the role of Chair upon completion of their term as Vice Chair.</p>
<p>Selection/ Appointment</p>	<p>Members are appointed by the AUGS Governance Committee with input from the Committee Chair. The Committee Chair is selected by the Governance Committee.</p>
<p>Committee Requirements</p>	<p>Committee Members:</p> <ul style="list-style-type: none"> • Express desire to serve with a special interest in coding and reimbursement. • Desire to advance the mission of AUGS. • Ability to make the necessary time commitment. • Must be a Society member in good standing. • Ability to attend and actively participate in conference calls. • Knowledge of coding and reimbursement <p>Committee Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Chair should have previously served as the Committee Vice Chair. <p>Vice Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Vice Chair should have previously served as a Committee member.
<p>Committee Members</p>	<ul style="list-style-type: none"> • Chair: Charles Thompson • Vice Chair: Jameca Price

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	<ul style="list-style-type: none">• Board Liaison: Matt Barker• Mamta Mamik• Stephanie Molden• Azin Shahryarinejad• Dani Zoorob• Sonia Adams• Nathan Kow• Janet Tomesko• Yanghee Courbron• Fareesa Kahn• Ashley Carroll• Catrina Crisp• Jessica Harroche• Una Lee• Lora Plaskon• Marc Toglia• Mitch Schuster• Scott Poehlmann (Advisor)
Staff Liaison(s)	Jill Rathbun, Consultant, Jill_Rathbun@galileogrp.com , 703-217-7224