

**Grants Committee  
Committee Charter**



<p><b>Purpose</b></p>	<p>The PFD Research Foundation Grants Committee serves the Foundation through the oversight of the grants program. Goals of the mentored research grant program are to support the pilot projects to help fulfill the PFD Research Foundation mission of supporting novel clinical, translational, and bench research directions and enabling junior investigators to obtain future independent funding for research focused on female pelvic medicine.</p>
<p><b>Ongoing Committee Activities / Committee Charges &amp; Strategies</b></p>	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> <li>• Oversight and administration of the annual call for research grant proposals             <ul style="list-style-type: none"> <li>• Coordination and oversight of the research grant proposal review process</li> <li>• Identification of research grant proposals to be funded in alignment with funding requirements and the PFD Research Foundation mission</li> <li>• Submit recommendations of research grant proposals to the PFD Research Foundation Board of Directors for review and approval</li> <li>• Annually review areas of future research focus, based upon research gaps, or needs, to the Foundation Board of Directors</li> <li>• Education of AUGS members on the fair and unbiased review process, as well as the operations of the NIH CSR study sections</li> </ul> </li> <li>• Ongoing identification, review, and vetting of potential research funding opportunities, which would directly support expansion of the research grants program in line with the goals of the PFD Research Foundation</li> <li>• Serve as resource for AUGS administration in review of potential grant and funding opportunities.</li> <li>• Serve as clinical content experts/content development support for the Foundation staff in the submission of new research funding requests.</li> <li>• Serve as an advisory group for AUGS to the federal and private funding agencies' program officers engaged in developing RFAs, upon request.</li> </ul>
<p><b>Roles and Responsibilities</b></p>	<p><b>Chair</b></p> <ul style="list-style-type: none"> <li>• Help structure agenda for meetings.</li> <li>• Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges.</li> <li>• Open communication with the Foundation Board Chair regarding committee activities; report back to the full committee on Foundation Board updates/direction following Board meetings.</li> <li>• Serve as an ex-officio member of the Foundation Board of Directors.</li> <li>• Identify and mentor the next Chair of the Committee.</li> <li>• Assist with structure and selection of committee members.</li> <li>• Run an effective grant review call to ensure integrity of the grant proposal review process and ensure involvement of the grant reviewers.</li> </ul>

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	<p><b>Vice Chair</b></p> <ul style="list-style-type: none"> <li>• Support the Committee Chair to ensure responsibilities are met in a timely manner.</li> <li>• Serve as interim Committee Chair in the absence of the Chair.</li> <li>• Recommend to the Foundation Board individuals to serve as the next Vice Chair.</li> <li>• Ascend to the position of Chair.</li> <li>• Run an effective grant review call to ensure integrity of the grant proposal review process and ensure involvement of the grant reviewers.</li> </ul> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>• Be prepared and actively participate in all conference calls and meetings.</li> <li>• Work on projects as delegated by the Chair.</li> <li>• Help identify and expand grant reviewer volunteer pool.</li> <li>• Provide input and support to the Committee Chair and Vice Chair during the annual call for research grant proposals.</li> <li>• Actively participate in ongoing committee activities as outlined above under ongoing Committee activities, charges, and strategies.</li> </ul>
<p><b>Workgroups and Other Committee Relationships</b></p>	<p>The Grants Committee oversees the Grant Reviewers.</p> <p>The Grants Committee also engages, as needed, with other AUGS or PFD Research Foundation Committees as it relates to the research grant review program. These committees may include: State of the Science Committee, DEI Committee, or others throughout the year.</p>
<p><b>Expected Commitment</b></p>	<p>The committee meets at least quarterly via conference call and in person during the Annual Scientific Meeting. In addition, the committee oversees two research grant review calls typically held each Spring. Additional committee calls may be necessary throughout the year as needed to fulfill the committee charges.</p> <p>Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as schedule, and attend the in-person meeting held during the Annual Scientific Meeting.</p>
<p><b>Committee Composition</b></p>	<p>The PFD Research Foundation Grants Committee is comprised of a Chair, Vice Chair, and 3-4 additional members. The grant reviewers do not serve on the committee but support the committee’s work during the annual research grant proposal review process. Members should have experience with, or interest in, clinical and/or lab-based research. It is recommended that the committee is balanced across clinical and lab-based research, including a balance between the Chair and Vice Chair.</p>
<p><b>Committee Terms</b></p>	<p>All committee members serve a one (1) year term and are eligible for reappointment for up to two additional consecutive terms (up to three years of service). Terms run November 1 – October 31. The Committee Chair and Vice Chair each serve a three-year term. The Vice Chair succeeds to Chair for a total of six years of service (three as Vice Chair and three as Chair).</p>
<p><b>Selection/ Appointment</b></p>	<p>Members are appointed by the PFD Research Foundation Board of Directors with input from the Committee Chair. The Committee Chair is appointed by the PFD Research Foundation Board of Directors upon recommendation by the Foundation Board Chair.</p>

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<b>Committee Requirements</b>	<p><b>Committee Members:</b></p> <ul style="list-style-type: none"><li>• Express desire to serve with a special interest in research and research proposal development.</li><li>• Desire to advance the mission of AUGS and the PFD Research Foundation.</li><li>• Ability to make the necessary time commitment.</li><li>• Must be a Society member in good standing.</li><li>• Ability to attend and actively participate in conference calls.</li></ul> <p><b>Committee Chair:</b></p> <ul style="list-style-type: none"><li>• In addition to the above requirements, when possible, the Chair should have previously served as the Committee Vice Chair.</li></ul> <p><b>Vice Chair:</b></p> <ul style="list-style-type: none"><li>• In addition to the above requirements, when possible, the Vice Chair should have previously served as a Committee member.</li><li>• The Vice Chair should complement the Chair’s research interest (i.e., if the Chair has a focus/experience in clinical research, the Vice Chair should have a focus/experience in lab-based research)</li></ul>
<b>Committee Members</b>	<p><i>Chair:</i> Marianna Alperin, MD MS <i>Vice Chair:</i> Milena M. Weinstein, MD, FACOG [Committee members to be selected during 2021 Call for Volunteers]</p>
<b>Staff Liaison(s)</b>	<p>Stacey Barnes Senior Director, Operations and Programs <a href="mailto:stacey@aug.org">stacey@aug.org</a> 301-273-0571 ext. 116</p>