

**Governance Committee
Committee Charter**



Purpose	The Governance Committee serves both the Society and Foundation to oversee the process and governance by which they function.
Ongoing Committee Activities / Committee Charges & Strategies	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Oversee the Call for Volunteers Process and Appoint Committee Chairs and Members <ul style="list-style-type: none"> • Annually review the selections for new committee members to ensure diversity and inclusion requirements are met. Committee is responsible for appointing all new members and chairs. • Ensure that all members that volunteer receive an appointment • Oversee the Board Nominations and Election Process <ul style="list-style-type: none"> • Ensure there are qualified candidates for all open positions • Establish a process for vetting potential board candidates • Review Job Descriptions for all Board positions to ensure accurate and thorough descriptions exist • Serve as the review committee for any concerns or issues related to Board and Volunteer conflict of interest disclosures • Work on special projects as assigned by the Board (as needed)
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges. • Invite individuals to run for select board positions (Vice President, Treasurer, Member at Large) <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair. • Identify future candidates for the AUGS Board, as well as AUGS Committees • Provide input and feedback on relevant committee projects
Workgroups and Other Committee Relationships	The Governance Committee is a board-level committee. There are no Workgroups or working relationships with other committees at this time.
Expected Commitment	<p>The committee meets up to 8 times via conference call. The frequency of the meetings is based on the annual workload of the committee. Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is one to two hours.</p>
Committee Composition	The AUGS Governance Committee is comprised of the President-elect (Chair), Immediate Past President, Foundation Chair, Board Member at Large and Past President.

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Committee Terms	<p>Committee member term limits are as follows:</p> <ul style="list-style-type: none"> • President-elect and immediate past president serve a one (1) year term. • Foundation Chair serves a two-year term. • Board member at large and past president serve a three-year term. <p>Terms run January 1 to December 31.</p>
Selection/ Appointment	<p>Members are appointed based on the role they currently serve with AUGS. The past president and board member at large are appointed by the Governance Committee Chair.</p>
Committee Requirements	<p>Not applicable</p>
Committee Members	<ul style="list-style-type: none"> • <i>Chair:</i> Jennifer Wu, MD (President elect) • Beth Mueller, MD (Immediate Past President) • Elizabeth Geller, MD (Foundation Chair) • Keisha Dyer, MD (Board member) • Geoff Cundiff, MD (Past President)
Staff Liaison(s)	<p>Michelle Zinnert, CEO 301-273-0570, ext. 110 michelle@aug.org</p>