

Education Committee Committee Charter



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| Purpose | The Education Committee oversees education programming targeting physicians and advanced practice providers to ensure that practitioners receive best-in-class continuing education and best practices in urogynecology. |
| Ongoing Committee Activities / Committee Charges & Strategies | <p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Plan, implement and evaluate monthly Urogynecology Webinars. • Plan, implement and evaluate Urogynecology: A Comprehensive Review Course. • Provide input to member-wide educational needs assessment. |
| Roles and Responsibilities | <p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges. • Communication with the Board liaison before and after each Board meeting to share updates from the Committee and to hear about new Board initiatives. Report back to the full committee on each discussion with the Board liaison. • Identify, mentor, and groom the next Chair of the Committee. • Assist with structure and selection of committee members. <p>Vice Chair</p> <ul style="list-style-type: none"> • Support the Committee Chair to ensure responsibilities are met in a timely manner. • Serve as interim Committee Chair in the absence of the Chair. • Recommend to the Governance Committee individuals to serve as the next Vice Chair. • Ascend to the position of Chair. <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair. |
| Workgroups and Other Committee Relationships | The Education Committee also engages, as needed, with other AUGS Committees to assist with the implementation of the Strategic Plan. These committees may include Fellowship Training Committee and CME Committee. |
| Expected Commitment | <p>The committee meets monthly via conference call. Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is two hours.</p> |
| Committee Composition | The AUGS Education Committee is comprised of a Chair, Vice Chair, and 6-7 committee members. |

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| Committee Terms | All committee members serve a one (1) year term and are eligible for reappointment for up to two additional consecutive terms (up to three years of service). Terms run January 1 – December 31. The Committee Chair and Vice Chair each serve a two-year term. |
| Selection/ Appointment | Members are appointed by the AUGS Governance Committee with input from the Committee Chair. The Committee Chair is selected by the Governance Committee. Committee member selections are approved by the Board. |
| Committee Requirements | <p>Committee Members:</p> <ul style="list-style-type: none"> • Express desire to serve with a special interest in physician education. • Desire to advance the mission of AUGS. • Ability to make the necessary time commitment. • Must be a Society member in good standing. • Must disclose all financial relationships on an annual basis and as needed for CME activities. • Ability to attend and actively participate in conference calls. • Must adhere to AUGS Conflict of Interest and Disclosure policies. <p>Committee Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Chair should have previously served as the Committee Vice Chair. • Must disclose all financial relationships on an annual basis and as needed for CME activities. <p>Vice Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Vice Chair should have previously served as a committee member. • Must disclose all financial relationships on an annual basis and as needed for CME activities. |
| Staff Liaison(s) | Tashi Chester Manager of Education and Meetings |