

**Governance Committee
Committee Charter**



Purpose	The Governance Committee serves the Society by overseeing the process and governance by which it functions.
Ongoing Committee Activities / Committee Charges & Strategies	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Oversee the Call for Volunteers Process and Appoint Committee Chairs and Members <ul style="list-style-type: none"> • Annually review the selections for new committee members to ensure diversity and inclusion requirements are met. Committee is responsible for appointing all new members and chairs. • The committee has a goal of 100% placement for all eligible volunteers. • Oversee the Board Nominations and Election Process <ul style="list-style-type: none"> • Ensure there are qualified candidates for all open positions • Establish a process for vetting potential board candidates • Review job descriptions for all Board positions to ensure accurate and thorough descriptions exist • Serve as the review committee for any concerns or issues related to Board and Volunteer conflict of interest disclosures • Provide input and review of governance policy changes and new policy development as assigned by the Board. • Work on special projects as assigned by the Board (as needed)
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges. • Invite individuals to run for select board positions (Vice President, Treasurer, Member at Large) <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair. • Identify future candidates for the AUGS Board, as well as AUGS Committees. • Provide input and feedback on relevant committee projects.
Workgroups and Other Committee Relationships	The Governance Committee is a board-level committee. There are no workgroups or working relationships with other committees at this time.
Expected Commitment	<p>The committee meets up to 8 times via conference call. The frequency of the meetings is based on the annual workload of the committee. Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is one to two hours.</p>
Committee Composition	The AUGS Governance Committee is comprised of the President-elect (Chair), Vice President, Immediate Past President, Board Member at Large and a Past President.

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Committee Terms	Committee member term limits are as follows: <ul style="list-style-type: none">• President-elect, Vice President, and Immediate Past President each serve a one (1) year term in conjunction with their position on the AUGS Board.• Director at Large serves up to a three-year term, in conjunction with their term on the AUGS Board.• Past president serves a two-year term. Terms run January 1 to December 31.
Selection/ Appointment	Members are appointed based on the role they currently serve with AUGS. The past president and board member at large are appointed by the Governance Committee Chair. The board member at large should not concurrently serve as a Board Council Liaison.
Committee Requirements	Not applicable
Staff Liaison(s)	Jenna Dean Senior Director, Governance and Engagement jenna@aug.s.org Stacey Barnes CEO stacey@aug.s.org