

Grants Committee Committee Charter



Purpose	<p>The Grants Committee serves the Society through the oversight of the grants program. Goals of the mentored research grant program are to support novel clinical, translational, and bench research directions that enable junior investigators to obtain future independent funding for research focused on female pelvic medicine.</p>
Ongoing Committee Activities / Committee Charges & Strategies	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Oversight and administration of the annual call for research grant proposals <ul style="list-style-type: none"> • Coordination and oversight of the research grant proposal review process • Identification of research grant proposals to be funded in alignment with funding requirements and the Foundation endowments • Submit recommendations of research grant proposals to the AUGS Board of Directors for review and approval • Education of AUGS members on the fair and unbiased review process by implementing a review process that parallels NIH CSR study section reviews • Ongoing identification, review, and vetting of potential research funding opportunities, which would directly support expansion of the research grants program in line with the goals of the research endowments • Serve as resource for AUGS staff in review of potential grant and funding opportunities. • Serve as clinical content experts/content development support for the AUGS staff in the submission of new research funding requests, as requested. • Serve as an advisory group for AUGS to the federal and private funding agencies' program officers engaged in developing RFAs, upon request.
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges. • Open communication with assigned Board liaison regarding committee activities • Serve as an ex-officio member of the AUGS Scientific Committee. • Identify and mentor the next Chair of the Committee. • Assist with structure and selection of committee members. • Run an effective grant review call to ensure integrity of the grant proposal review process and ensure involvement of the grant reviewers. <p>Vice Chair</p> <ul style="list-style-type: none"> • Support the Committee Chair to ensure responsibilities are met in a timely manner. • Serve as interim Committee Chair in the absence of the Chair. • Recommend to the AUGS Governance Committee individuals to serve as the next Vice Chair. • Ascend to the position of Chair. • Run an effective grant review call to ensure integrity of the grant proposal review process and ensure involvement of the grant reviewers.

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	<p>Members</p> <ul style="list-style-type: none"> • Maintain confidentiality and avoid sharing AUGS information, processes, and work product outside of AUGS • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair. • Help identify and expand grant reviewer volunteer pool. • Provide input and support to the Committee Chair and Vice Chair during the annual call for research grant proposals. • Actively participate in ongoing committee activities as outlined above under ongoing Committee activities, charges, and strategies. • Serve as a grant reviewer and actively participate in the grant review group calls as assigned.
Workgroups and Other Committee Relationships	<p>The Grants Committee oversees the Grant Reviewers.</p> <p>The Grants Committee also engages, as needed, with other AUGS Committees as it relates to the research grant program. These committees may include: Scientific Committee, DEI Committee, or others throughout the year.</p>
Expected Commitment	<p>The committee meets at least quarterly via conference call. Additional committee calls may be necessary throughout the year as needed to fulfill the committee charges.</p> <p>Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p>
Committee Composition	<p>The Grants Committee is comprised of a Chair, Vice Chair, and 3-4 additional members. The grant reviewers do not serve on the committee but support the committee's work during the annual research grant proposal review process. Members should have experience with, or interest in, clinical and/or lab-based research. It is recommended that the committee is balanced across clinical and lab-based research, including a balance between the Chair and Vice Chair.</p>
Committee Terms	<p>All committee members serve a one (1) year term and are eligible for reappointment for up to two additional consecutive terms (up to three years of service). Terms run January 1 – December 31. The Committee Chair and Vice Chair will each serve a two-year term. The Vice Chair should ascend to the role of Chair upon completion of their term as Vice Chair.</p>
Selection/Appointment	<p>Members are appointed by the AUGS Governance Committee with input from the Committee Chair. The Committee Chair is selected by the Governance Committee. Committee member selections are approved by the Board.</p>

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Committee Requirements	<p>Committee Members:</p> <ul style="list-style-type: none">• Express desire to serve with a special interest in research and research proposal review.• Desire to advance the mission of AUGS.• Ability to make the necessary time commitment.• Must be a Society member in good standing.• Ability to attend and actively participate in conference calls.• Must adhere to AUGS Conflict of Interest and Disclosure policies. <p>Committee Chair:</p> <ul style="list-style-type: none">• In addition to the above requirements, when possible, the Chair should have previously served as the Committee Vice Chair. <p>Vice Chair:</p> <ul style="list-style-type: none">• In addition to the above requirements, when possible, the Vice Chair should have previously served as a Committee member.• The Vice Chair should complement the Chair’s research interest (i.e., if the Chair has a focus/experience in clinical research, the Vice Chair should have a focus/experience in lab-based research)
Staff Liaison(s)	<p>Melissa Kabadian Senior Manager, Corporate Relations & Events melissa@aug.s.org</p>