

<p><b>Purpose</b></p>	<p>The Education Committee develops and oversees online education, including webinars and other virtual learning opportunities aligned with the Society’s educational strategy.</p>
<p><b>Ongoing Committee Activities / Committee Charges &amp; Strategies</b></p>	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> <li>• Plan, implement and evaluate monthly Urogynecology Webinars.</li> <li>• Plan, implement and evaluate the Comprehensive Review Course.</li> <li>• Provide input to member-wide educational needs assessment.</li> <li>• Identify opportunities to expand online and on demand educational offerings for members with input from committees within the Education Council.</li> <li>• Participate in the Education Council discussions related to overall educational strategy.</li> <li>• Assist staff in cataloging and tagging online education in the learning management system. Includes identification of content for early career (0-8 years post fellowship) and private practice. (Strategic Plan)</li> <li>• Assists staff in the expansion of the surgical video library. (Strategic Plan)</li> <li>• Execute other Board initiatives or special projects as may be directed from time to time.</li> </ul>
<p><b>Roles and Responsibilities</b></p>	<p><b>Chair</b></p> <ul style="list-style-type: none"> <li>• Structure agenda for meetings.</li> <li>• Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges.</li> <li>• Maintain open communication with assigned Board liaison regarding committee activities.</li> <li>• Identify and mentor the next Chair of the Committee.</li> <li>• Assist with structure and selection of committee members.</li> <li>• Attend bi-annual Education Council meeting.</li> </ul> <p><b>Vice Chair</b></p> <ul style="list-style-type: none"> <li>• Support the Committee Chair to ensure responsibilities are met in a timely manner.</li> <li>• Serve as interim Committee Chair in the absence of the Chair.</li> <li>• Recommend to the Governance Committee individuals to serve as the next Vice Chair.</li> <li>• Ascend to the position of Chair.</li> <li>• Attend bi-annual Education Council meeting.</li> </ul> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>• Be prepared and actively participate in all conference calls and meetings.</li> <li>• Work on projects as delegated by the Chair.</li> <li>• Maintain confidentiality and avoid sharing AUGS information, processes, and work product outside of AUGS.</li> <li>• Actively participate in ongoing committee activities as outlined above under ongoing Committee activities, charges, and strategies.</li> </ul>
<p><b>Workgroups and Other Committee Relationships</b></p>	<p>The Education Committee engages, as needed, with other AUGS Committees and the Education Council to assist with the implementation of the Strategic Plan. These committees may include Fellowship Training Committee and CME Committee.</p>

**Education Committee  
Committee Charter**



<b>Expected Commitment</b>	<p>The committee meets monthly via conference call. Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is two hours.</p>
<b>Committee Composition</b>	<p>The AUGS Education Committee is comprised of a Chair, Vice Chair, and 6-7 committee members. The committee should be comprised of physician members of diverse backgrounds (i.e., Private practice, hospital clinical, academic/university) and career stages.</p> <p>Committee members cannot have served as a board examiner for the past 3 years.</p> <p>Optional: 1-2 additional committee slots may be open to a Fellow and/or an APP member at the discretion of the Governance Committee. Total committee size should be considered.</p>
<b>Committee Terms</b>	<p>Terms run January 1 – December 31.</p> <p>All committee members serve a one (1) year term and are eligible for reappointment for up to two additional consecutive terms (up to three years of service).</p> <p>The Committee Chair and Vice Chair each serve a two-year term.</p> <p>Fellow representatives must rotate off after three years or upon graduation from fellowship, whichever comes first.</p>
<b>Selection/ Appointment</b>	<p>Members are appointed by the AUGS Governance Committee with input from the Committee Chair. The Committee Chair is selected by the Governance Committee.</p>
<b>Committee Requirements</b>	<p><b>Committee Members:</b></p> <ul style="list-style-type: none"> <li>• Express desire to serve with a special interest in physician education.</li> <li>• Desire to advance the mission of AUGS.</li> <li>• Ability to make the necessary time commitment.</li> <li>• Must be a Society member in good standing.</li> <li>• Must adhere to AUGS Conflict of Interest and Disclosure policies.</li> <li>• Ability to attend and actively participate in conference calls.</li> </ul> <p><b>Committee Chair:</b></p> <ul style="list-style-type: none"> <li>• In addition to the above requirements, when possible, the Chair should have previously served as the Committee Vice Chair.</li> </ul> <p><b>Vice Chair:</b></p> <ul style="list-style-type: none"> <li>• In addition to the above requirements, when possible, the Vice Chair should have previously served as a committee member.</li> </ul>
<b>Staff Liaison(s)</b>	<p>Tashi Chester Manager, Education and Meetings <a href="mailto:Tashi@aug.org">Tashi@aug.org</a></p>